

**GOVERNMENT OF ODISHA**  
**PLANNING & CONVERGENCE DEPARTMENT**

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No. 4266 /P., Bhubaneswar,  
PC-IMU-IMU-0018-2021

dated 07/04/22

**Quotation Call Notice**

Sealed Quotation in plain paper/ letter head is invited from intending registered firms/ suppliers with valid GST registration number having their office at Bhubaneswar for supply of computer consumables and other articles to Planning & Convergence Department, Loka Seva Bhawan, Bhubaneswar as indicated in the Annexure-I as and when required for a period of one year. The Quotationers shall have to furnish their quotation/price of the articles showing basic prices and GST thereon in the enclosed format as in Annexure-I.

The supplier shall have to deposit earnest money of Rs. 5000/- (Five thousand) only along with the quotation in shape of Account Payee Bank Draft/ Pay Order from a Nationalised Bank in favour of D.D.O.-cum-Under Secretary to Government, P & C Department, which will be refunded to the supplier in the event of non-acceptance of their quotations.

The Quotationers shall have to furnish the following documents along with quotation-

- (i) Price bid in the prescribed format.
- (ii) Copy of GST registration number
- (iii) EMD amount of Rs. 5000/- in favour of DDO-cum-Under Secretary to Govt., P&C Department.
- (iv) An undertaking to the effect that their firm has not been blacklisted by the State Government/Central Government/Public Sector Undertakings/Corporations.

The quotations should reach the O/o Under Secretary(IMU) to Govt., P & C Department latest by **22nd April, 2022 by 5:00 PM** and the quotations shall be opened **on 25th April, 2022 at 11:30 AM** in the presence of the members of the Departmental Purchase Committee. The final price shall remain valid for a period of one year from the date of award of the contract/ till further orders or as decided by the Departmental Purchase Committee.

The quotations received incomplete in any manner or after the scheduled date and time shall be summarily rejected. The authority reserves the right to reject all or any quotation without assigning any reason thereof.

**By Order of FA-cum-Special Secretary**



**Deputy Secretary to Government**

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P.T.O.

Memo No. 4267 /P., Dated 07/04/22

Copy along with Annexure-I forwarded to the Head, State Portal Group, IT Centre, Odisha Secretariat, Bhubaneswar with a request to float the Quotation Call Notice in the State Portal as well as website of P & C Department immediately for wide circulation.

*MS 07/04/22*

**Deputy Secretary to Government**

Memo No. 4268 (4) /P., Dated 07/04/22

Copy along with Annexure-I forwarded to All Departments with a request to display the "Quotation call notice" in their Notice Board.

*MS 07/04/22*

**Deputy Secretary to Government**

Memo No. 4269 /P., Dated 07/04/22

Copy along with Annexure-I forwarded to Notice Board of Planning & Convergence Department.

*MS 07/04/22*

**Deputy Secretary to Government**

Quotation for supply of Computer Consumables

Name and Address of the Firm:

GST Number:

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Sl. No.	Name of consumables/Articles	Brand/ Company	Unit Price (Rs.)	GST	Total Unit Price (Rs.) With GST
1	Cartridge Drum DR-2365 Brother (MFP2541)	Brother			
2	Toner TN-263BK (Black)	Brother			
3	Toner TN-263C (Cyan)	Brother			
4	Toner TN-263M (Magenta)	Brother			
5	Toner TN-263Y (Yellow)	Brother			
6	Drum DR-B021 (Brother MFC-B7715DW)	Brother			
7	Cartridge 056L	Canon			
8	NPG-84 (Canon IR-2645)	Canon			
9	NPG-67 (Black)	Canon			
10	NPG-67 (Cyan)	Canon			
11	NPG-67 (Magenta)	Canon			
12	NPG-67 (Yellow)	Canon			
13	NPG-51 (Black)	Canon			
14	Cartridge Drum DR-263 CL Brother (MFP HL-L3270CDW)	Brother			
15	Pendrive-32 GB (Type-C)	HP/Sandisk/Logitech			
16	Pendrive-16 GB (Type-C)	HP/Sandisk/Logitech			

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07/11/22

