

**GOVERNMENT OF ODISHA**  
**ST & SC DEVELOPMENT DEPARTMENT**

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No. 20033 / SSD, Bhubaneswar Date 21.10.2021  
STSCD-FRA-MISC-0006-2020

From

Sri Raj Kishore Das.  
Officer on Special Duty

To

The PA, ITDAs, Baripada / Keonjhar / Sundargarh/ Nabarangpur  
/ Phulbani / Paralakhemundi / Koraput / Malkangiri / Rayagada.  
The DWOs, Balasore / Deogarh .

**Sub.:** **Functioning of Forest Rights Cells at the Tahasil, Sub-Division and District level in the tribal dominated districts of the State to expedite the process of implementation of FRA.**

Ref: This Department's Memo No.8882/SSD dt.01.07.2020 & Memo No.730/SSD dated 13.01.2021.

Sir/Madam,

In inviting a reference to the subject cited above, I am directed to state that to expedite the process of implementation of FRA and to achieve a saturation mode, Forest Rights Cells at the Tahasil, Sub-Collector's Offices and the District level in the TSP area of the State have been constituted and in the meantime, Coordinators and Data Entry Operators (DEOs) have been engaged on outsource basis through Service Provider in your Districts. Instructions communicated in the matter stipulates that the Coordinators and Data Entry Operators (DEOs) are to be engaged on outsource basis initially for three months and on assessment of outcome & satisfactory performances, their engagements could be extended for an year only.

In this context, you are requested to furnish performances of the Coordinators and Data Entry Operators for implementation of FRA from the date of Joining to till 30<sup>th</sup> September, 2021 in the prescribed format attached herewith as **Annexure-A** to this Department through email: [stscfra@gmail.com](mailto:stscfra@gmail.com) and [rajkdbbsr@gmail.com](mailto:rajkdbbsr@gmail.com) by 28.10.2021 for needful action and kind appraisal of the authorities.

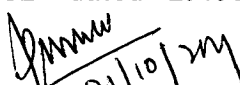
This may please be treated as **MOST URGENT**.

Yours faithfully,

  
21/10/2021  
Officer on Special Duty

Memo No. 20034 / SSD, Dt. 21.10.2021

Copy sent to the concerned Collectors for information and necessary action with reference to this Department's letter No.8774/SSD dated 29.06.2020 & No.728/SSD dated 13.01.2021.

  
21/10/2021  
Officer on Special Duty

**Reporting format for the personnel engaged in the FRA Cell**

Name of the FRA Cell:-

Name of the Coordinator:-

Name of the months	Details of task/work performed by the Coordinator

Signature of Coordinator

Name of the Data Entry Operator:-

Name of the months	Details of task/work performed by the DEO

Signature of DEO

Name & designation of the Chairperson / Member Convenor of the FRA Cell with contact number & e-mail ids	
Whether the functioning of the FRA Cell is satisfactory or not? Please specify.	
Inputs/ Comments/Remarks, if any, on the functioning of the FRA Cell:	

**Signature of Chairperson / Convenor of the FRA Cell**

**Countersigned by the District Nodal Officer on FRA  
(Plz. mention name & designation)**